



## Student Fellows Job Description

### Wesley Foundation at UW

**Title:** Student Fellow

**Reports to:** Executive Director/Campus Minister

**Hours:** 10 hrs./week while school is in session (March 2026 – March 2027)

**Compensation:** Seattle's minimum wage, currently \$23.30/hour  
+\$1/hour more per successfully completed year of work at The Wesley Club.

#### How to Apply

Send cover letter and resume to Martin Saunders, [martin@wesleyuw.org](mailto:martin@wesleyuw.org)  
Applications due February 28 at midnight.

#### About the Wesley Club

Wesley Club is a student-lead, progressive, LGBTQIA-affirming campus ministry. Wesley's mission is to partner with students as they develop a deeper sense of self in community, a closer relationship with God, and a more active life of justice. As such, this campus ministry fosters critical thinking, vulnerable reflecting, and spiritual exploration, in an open, accepting community. Our three core values are faith, justice, and community. Wesley Foundation is an equal opportunity employer.

#### About Student Fellowships

The Wesley Club is a student-run community committed to exploring questions of justice and spirituality. Student employees collaborate to plan and lead all of Wesley Club's programming. Generally speaking, fellows will plan and facilitate teachings and quarter-long themes, offer supportive pastoral care to peers, cook meals and care for the Wesley Club space. Student Fellowships are designed to develop and foster a depth of person and leadership at the intersection of faith, justice, and community. Although each staff member has a unique area they oversee, the staff functions as a team, sharing many tasks, collaborating on larger projects, and supporting one another's success. No job is either too small or too large for any member of our team.

## Duties and Responsibilities For Each Fellowship Position

<b>Fellow for Outreach and Connection</b>	<b>Fellow for Storytelling and Spirituality</b>	<b>Advocacy and Activism</b>
<ul style="list-style-type: none"> <li>• Connect with newcomers at all Wesley events, caring for and facilitating their connection to the community.</li> <li>• Send weekly events communications to new and potential students.</li> <li>• Oversee our RSO re-registration, and access to hub resources</li> <li>• Co-Coordinate Activities Fair tabling, with Campus Minister.</li> <li>• Coordinate and execute major social and outreach events for people inside and outside of Wesley (1-2 per quarter).</li> <li>• Lead Wesley's social media presence, and swag development.</li> <li>• Coordinate picture taking at all Wesley events and upkeep photos displayed around the space and electronically.</li> </ul>	<ul style="list-style-type: none"> <li>• Coordinate and execute weekly opportunities for spiritual expression at Tuesday night Supper Churches (this could include music to sing, prayers, student reflections, meditations, etc.).</li> <li>• Keep liturgy and music supplies organized.</li> <li>• Co-lead Vesper services with Campus Minister.</li> <li>• Organize and lead visits to local faith services (1-2 per quarter).</li> <li>• Network with other religious RSO's.</li> <li>• Read 1 spiritual/religious text each quarter, sharing quotes and ideas regularly with community.</li> </ul>	<ul style="list-style-type: none"> <li>• Coordinate and execute quarterly advocacy and activism events (such as going to marches, or awareness/education events).</li> <li>• Coordinate and execute Sexploration as one of these events.</li> <li>• Network with other RSO's and off-campus organizations working in the areas of social justice and equity advocacy.</li> <li>• Find and reach out to guest speakers and educators for either Tuesday night events or other special events.</li> <li>• Build book of compiled resources for various types of support for Wesley Club students.</li> <li>• Explore volunteer opportunities for Wesley Club community.</li> </ul>
<p><u>Shared by All Fellows</u></p> <ul style="list-style-type: none"> <li>• Connect with community members individually</li> <li>• Complete weekly space-care chore on chore wheel</li> <li>• Coordinate, set-up, execute, and clean-up Tuesday night events</li> <li>• Participate in all Wesley Club Tuesday programming and all Wesley Club Retreats</li> <li>• Assist in management of social media presence</li> <li>• Assist in planning of Spring, Fall, and Winter Quarters</li> <li>• Participate in week long Staff Retreat (Sept.) and 1 Day Staff Training over Spring Break.</li> <li>• Participate in weekly staff meeting (Thursdays 1 to 2 PM, typically)</li> <li>• Create individual goals for each quarter</li> <li>• Cultivate and nurture relationships with current, new, and potential students.</li> </ul>		

## Qualifications

- Applicants must be students at a Seattle-based college or university
- Experience and interest in their designated fellowship field
- Ability to balance life, school and a multifaceted, time-demanding position.
- Ability to be give and receive caring and critical feedback as part of a team.
- A commitment to full inclusion of all people
- A willingness to take risks
- Intellectual capacity and curiosity
- A willingness and ability to collaborate with others
- A commitment to the intersection of faith and social justice
- Must successfully complete the training for a Washington State Food Worker Card by the start of their employment.

## Language from Performance Review Process

Wesley Club Staff are expected to be **servant-leaders**—people who lead through service, and serve through leadership. Successful candidates will embody this servant-leadership in its six characteristics of **Creativity, Collaboration, Nourishment, Flexibility, Agency, and Insistency**.

### Creativity

Finding unique or previously unseen solutions to problems, working well with limited resources, and having an imagination for community, programs, and systems

### Collaboration

Working across differences, seeking to hear and be heard, delegating, equipping others, and relying on and showcasing the team's constitutive excellence

### Nourishment

Embodying nonanxiety, compassion and empathy, balancing self-care and community-care, feeding and being fed

### Flexibility

Embodying patience, grace, and adaptability, responding to the unexpected, filling in for others, asking to be filled in for

### Agency

Taking responsibility for and exercising co-authority over Wesley Club's physical, emotional, social, and discursive space. Abiding by, implementing, and bettering organizational, staff and community policies.

### Insistency

Embodying diligence and confidence, persisting in thorough work, standing up for self and others, having a work ethic and voice that are both dependable and healthy